

## APPLICATION

Thank you for your interest in St. Francis School of Law. To complete your application, please provide the following information. Be as complete as possible with all of your answers.

### LEGAL NAME

LAST

FIRST

MIDDLE

OTHER NAMES

### MAILING ADDRESS

STREET 1

STREET 2

CITY

STATE

ZIP

COUNTRY

### CONTACT INFORMATION

DAY/WORK TELEPHONE

EVENING/HOME TELEPHONE

CELL PHONE

PREFERRED E-MAIL ADDRESS

GENDER

FEMALE

MALE

DATE OF BIRTH (MM/DD/YYYY)

RACE/ETHNICITY

Note: If you do not select a race, UNKNOWN Race/Ethnicity will be selected for you to satisfy reporting requirements.

COUNTRY OF CITIZENSHIP

NATIVE LANGUAGE

US MILITARY SERVICE



HAVE YOU EVER APPLIED TO ST. FRANCIS?

YES

NO

**DEGREE/PROGRAM INFORMATION**

**WHAT QUARTER ARE YOU APPLYING FOR?**

**YOUR ENTERING STATUS:**

FIRST-YEAR LAW STUDENT

TRANSFER LAW STUDENT

**ACADEMIC DATA (REQUIRED OF ALL APPLICANTS)**

LIST CHRONOLOGICALLY ALL COLLEGES AND OTHER EDUCATIONAL INSTITUTIONS ATTENDED SINCE HIGH SCHOOL. PLEASE CONTACT SCHOOLS ATTENDED TO HAVE OFFICAL TRANSCRIPTS SENT DIRECTLY TO ST. FRANCIS SCHOOL OF LAW AT THE ADDRESS PROVIDED ON PAGE FOUR.

COLLEGE/UNIVERSITY	DATES ATTENDED FROM/TO	DEGREE AWARDED	MAJOR	GPA
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**HAVE YOU ATTENDED ANY LAW SCHOOL PREVIOUSLY?**

YES

NO

IF YES, WHICH LAW SCHOOL?

IF YES, ARE/WERE YOU IN GOOD STANDING?

YES

NO

IF YES, WHY ARE YOU LEAVING?

**HAVE YOU TAKEN THE LSAT? (THE LSAT IS NOT A PREREQUISITE FOR ADMISSIONS.)**

YES

NO

IF YES, WHAT WAS YOUR SCORE?

DATE TAKEN?  
(MM/YYYY)

*If yes, please have an official copy of your LSAT Score Report sent to St. Francis.*



**EMPLOYMENT RECORD**

**YOUR CURRENT INDUSTRY OF EMPLOYMENT**

YEARS OF EXPERIENCE

LIST CURRENT AND PREVIOUS EMPLOYERS BELOW OR SUBMIT A CURRENT RESUME/CV TO [ADMISSIONS@STFRANCISLAW.COM](mailto:ADMISSIONS@STFRANCISLAW.COM) WITH THIS APPLICATION.

**DATES OF EMPLOYMENT**

**EMPLOYER'S NAME**

**POSITION/NATURE OF WORK**

PLEASE LIST ANY LICENSES OR CREDENTIALS YOU HAVE

**ADDITIONAL INFORMATION**

**ARE YOU APPLYING TO OTHER LAW SCHOOLS?**

YES

NO

IF YES, PLEASE LIST THEM

IS THERE ANY ADDITIONAL INFORMATION YOU WOULD LIKE TO PROVIDE TO THE ACADEMIC ACCEPTANCE COMMITTEE?



**ESSAY REQUIREMENTS**

Please write and submit an essay, 500-1000 words, addressed to the Academic Acceptance Committee, describing your background, and indicating why you are interested in attending law school at St. Francis School of Law, and how you intend to use the law degree. Please submit the essay as an attached document to [admissions@stfrancislaw.com](mailto:admissions@stfrancislaw.com). Further, by submitting this essay, you certify that it is your personal and original work.

**SUBMISSION OF TRANSCRIPTS, LETTERS OF RECOMMENDATION & ADMISSIONS INTERVIEW**

As applications are received, they are evaluated by the admissions staff and subsequently by the Academic Acceptance Committee. Before a candidate is accepted, all official transcripts must be received by St. Francis. Prior to consideration, an admissions interview must be completed; however, not all applicants are guaranteed an admissions interview and admission decisions can be rendered on the basis of a submitted application. Therefore, applicants are encouraged to submit unofficial transcripts, letters of recommendation or employer endorsements prior to, or in conjunction with, the submission of their online application, since admission decisions can be rendered once such application is submitted.

**DO YOU INTEND TO SUBMIT OPTIONAL LETTERS OF RECOMMENDATION?**

YES                      NO

**DO YOU INTEND TO SUBMIT UNOFFICIAL TRANSCRIPTS?**

YES                      NO

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If yes, please scan and e-mail letters of recommendation and unofficial transcripts to [admissions@stfrancislaw.com](mailto:admissions@stfrancislaw.com). Be sure to include your name in the subject of the e-mail. Further, please have all official transcripts mailed directly to:

St. Francis School of Law  
895 Dove Street  
3rd Floor  
Newport Beach, CA 92660

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The California State Bar places some restrictions on who may become a lawyer. Answering yes or no to the following however, is not necessarily determinative of the decision of the Bar.

**HAVE YOU EVEN BEEN CONVICTED OF THE VIOLATION OF MISDEMEANOR OR FELONY? USED HEREIN, A CONVICTION INCLUDES A PLEA OF GUILTY OR NOLO CONTENDERE, OR A VERDICT OR FINDING OF GUILT, REGARDLESS OF WHETHER SENTENCE IS IMPOSED BY THE COURT.**

YES                      NO

**HAVE YOU EVER BEEN DROPPED, SUSPENDED, OR OTHERWISE DISCIPLINED BY ANY SCHOOL FOR ANY REASON OTHER THAN ACADEMIC PERFORMANCE?**

YES                      NO

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If you answered yes to either of the above questions, kindly submit a detailed explanation to [admissions@stfrancislaw.com](mailto:admissions@stfrancislaw.com), which will be kept confidential.



**REFUND, CANCELLATION, WITHDRAWAL POLICIES**

Enrollee may cancel or withdraw from St. Francis at any time and in any manner. To cancel or withdraw from the J.D. program, Enrollee may e-mail admissions@stfrancislaw.com or academic@stfrancislaw.com, or give notice by telephone to the phone number set forth in this Application or by postal mail to the address set forth in this Application, or give notice by any other means reasonably calculated to provide such notice to St. Francis.

If Enrollee withdraws or cancels enrollment within 5 days of the date of the Enrollment Agreement is signed, Enrollee is entitled to a full (100%) refund of all monies paid other than the non-refundable application fee of \$55. If Enrollee cancels or withdraws after 5 days from the date of the Enrollment Agreement is signed, Enrollee will receive a full refund for any sessions that were not started at the time of the withdrawal or cancellation, other than the non-refundable application fee of \$55, and a partial refund for courses Enrollee started, based on the following schedule:

<b>LENGTH OF SESSION</b>	<b>REFUNDABLE TUITION DUE AFTER:</b>	
1 – 6 weeks	1st week	100%
	2nd week	50%
	3rd week	0
	4th week	0

All refunds are paid or credited to the credit card used for payment. No refunds will be made in cash. All refunds will be processed within 30 days.

Example: A student pays \$2,000 tuition for the Fall 2015 quarter at the beginning of the quarter, then withdraws from the first session in week 2, and withdraws from the second session. The student will receive a 50% refund of the \$1,000 tuition paid for the first session, or \$500, and a refund of all of the \$1,000 tuition paid for the second session, for a total refund of \$1,500.

**I HEREBY AFFIRM THAT I HAVE READ THE ABOVE STATED ST. FRANCIS SCHOOL OF LAW REFUND, CANCELLATION, AND WITHDRAWAL POLICY AND HEREBY ACKNOWLEDGE I UNDERSTAND SAID POLICY.**

Guideline 2.3(D) of the Guidelines for Unaccredited Law School Rules provides:

The method of instruction at this law school for the Juris Doctor (J.D.) degree program is principally by technological means including interactive classes.

Students enrolled in the J.D. degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students Examination required by Business and Professions Code 6060(h) and Rule VIII of the Rules Regulating Admission to Practice Law in California as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school's J.D. degree program. If the dismissed student subsequently passes the examination, the student is eligible for re-enrollment in this law school's J.D. degree program, but will receive credit for only one year of legal study.

Study at, or graduation from, this law school may not qualify a student to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to seek admission to practice law in a jurisdiction other than California should contact the admitting authority in that jurisdiction for information regarding the legal education requirements in that jurisdiction for admission to the practice of law.

St. Francis' internal academic regulations are in many cases more stringent than those promulgated in the above disclosure statement and students are urged to carefully read this St. Francis General Catalog for further information.



I hereby apply for admission to St. Francis School of Law. I have met all academic, financial, and other requirements described in the General Catalog. I understand that all application materials sent to St. Francis School of Law become the property of St. Francis and will not be returned. I hereby affirm that the above information is correct and true. I understand that any misrepresentation of this information will be cause for immediate disciplinary action which may include expulsion from St. Francis School of Law.

I also understand that my application will not be processed until the non-refundable application fee of \$55 (US) has been paid.

**All information on this application is true to the best of my knowledge.**

**PLEASE TYPE YOUR FULL NAME IN THE SIGNATURE OF APPLICANT FIELD**

**SIGNATURE OF APPLICANT**

**DATE (MM/DD/YYYY)**